



## Data Protection Declaration for Participants in Conferences, Congresses and Seminars of TU Wien

Data protection and ensuring data protection are important concerns for TU Wien. The processing of personal data occurs with strict respect for the principles and requirements set forth in GDPR<sup>1</sup> and the Austrian Data Protection Act (DSG)<sup>2</sup>. TU Wien only processes the data required for the purposes intended and endeavours at all times to guarantee the security and correctness of the data.

### Office responsible:

Rectorate of Technische Universität Wien (TU Wien)  
Karlsplatz 13  
1040 Vienna

### Data protection officer:

Mag. Christina Thirsfeld  
TU Wien  
Karlsplatz 13/018  
datenschutz@tuwien.ac.at

### The following data are processed in this data processing:

- *Academic degree*
- *Name*
- *Institution*
- *Telephone*
- *Email*
- *Gender*
- *Special food requirements*
- *In need of transportation from..../Can transport people with my car from....*

**The data are collected directly from you.**

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<sup>1</sup> General Data Protection Regulation

<sup>2</sup> Data Protection Act (DSG)

### **Legal basis for the data processing:**

This use of personal data is based on article 6, paragraph 1, letters c) (legal obligation) and e) (performance of a task in the public interest) GDPR read together with § 3, numeral 7 of the 2002 University Act (“Support of national and international cooperation in the field of academic research and teaching and art”).

### **Category of recipients of the personal data:**

Your personal data are forwarded on the basis of statutory regulations or rather contractual agreement to the following recipients who are directly involved in the event procedure and if the organisational procedure requires this.

- *Hotels*
- *Other conference participants*

### **Purpose of the data processing:**

We collect your personal data for processing and transmission of data for the organisation and management of events and conferences.

### **Advertising of the event with personal data:**

Personal data of selected persons such as lecturers and participants in a panel discussion (name, employer, photograph) are published for the purpose of advertising the event.

### **Data processing for purposes of management and/or transmittal of contact data to other participants**

To fulfil the purpose of conferences, congresses and seminars (exchanging ideas within the academic community) contact data may be transmitted or rather processed in folders – only made available to participants.

### **Data processing for purposes of submission of abstracts**

Submission of your academic work for the event in question is not possible without collecting, storing and processing personal data. This occurs exclusively for the purpose of organising and conducting the event. Your data are only passed on to third parties directly involved in the event organisation procedure and only if the procedure makes this necessary (e.g. Academic committee organising society, reviewer, publisher).

### **Data processing for purposes of management and security of the system**

Due to applicable statutory data security regulations, several items of your data are processed for management and security of the system, including for user code management, allocation of hardware and software to system users as well as for the security of the system. This includes text documents generated and stored with automated support (such as correspondence) in these matters. Without this data processing safe operation of the system and thus employment in our undertaking is not possible.

### **Images / films**

In the context with the event, images and films are produced for which we need your consent. The images and films are used for marketing purposes (event reports, advertising of subsequent events and self marketing) and for documentation purposes. If you are not in agreement with the use of these

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images / films, you can contact us at any time under [ulrike.prohaska@tuwien.ac.at](mailto:ulrike.prohaska@tuwien.ac.at). We will provide special areas where there will be no photographing or filming.

#### **Transmittal to third parties:**

- *No third-party firms work outside the EU.*

#### **Retention period for storage:**

We store your data for the purpose of conducting the event and beyond that for the duration of statutory retention periods or as long as legal claims can be asserted against TU Wien or rather as long as consent was given.

#### **Your rights in connection with personal data:**

As a concerned party in this data processing you have the following rights in relation to TU Wien:

- Right to information
- Right to correction
- Right to deletion
- Right to restriction of processing
- Right to data portability
- Right to object

#### **Right to revocation under article 7 GDPR:**

Depending on your “person category” we ask you for various different consent declarations. They are retrieved inside online registration or directly from the relevant person, group coordinator or company representative.

Every concerned person has the right to revoke in writing or by email to [Ulrike.prohaska@tuwien.ac.at](mailto:Ulrike.prohaska@tuwien.ac.at) at any time the consent once given. Revocation of the consent declaration does not affect the legality of the processing accomplished prior to the revocation.

#### **Right to appeal:**

If you feel that the processing of your data violates data protection law or your data protection law claims in any other way, you can file appeal with the Austrian Data Protection Authority (<https://dsb.gv.at/>).

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